

PEEP

PERSONAL EMERGENCY EVACUATION PLAN

AS 3745 - 2010 Planning for emergencies in facilities identifies potential occupants and visitors who may require a personal emergency evacuation plan, as being those:

- accompanied by an assistant;
- having a guide or companion animal;
- using alternative forms of information and communication;
- having an ambulatory disability;
- using a wheeled mobility appliance;
- who are easily fatigued;
- who easily experience acute anxiety in an emergency;
- who easily experience extreme confusion in an emergency.

AS 3745 also recommends that a list of the names of those occupants with a disability requiring a personal emergency evacuation plan be held at the location from where the chief warden operates in an emergency.

Furthermore, suitable emergency and evacuation strategies in the emergency plan should be discussed with those occupants for which a Personal Emergency Evacuation Plan (PEEP) had been developed.

Once compiled and as required by the AS 3745, information on each personal emergency evacuation plan can then be circulated to those persons responsible for its implementation.



The AS 3745 personal emergency evacuation plan is a practical measure to ensure appropriate, agreed actions are taken for the individual in an emergency. While many people are willing to assist others in emergencies, it is best practice for the level of assistance – if any – requested by the individual is planned out well before any emergency occurs. This gives the individual respect, confidence and appropriate assistance, while allowing the Emergency Control Organisation to allocate the level of resources required under AS 3745.

The personal emergency evacuation plan needs to include:

- Details of the person's name and location
- Information on Assistance animals
- Preferred method of receiving updates to the facility emergency response procedures
- Preferred method for notification of emergency
- Type of assistance or equipment required
- Egress procedures planned for this individual
- Any designated assistants and contact details in case of any emergency.

We understand that sometimes you don't have the time to ensure these mandatory compliances are in place; and you don't want the hassle and expense of the penalties.

Take 5 minutes to ensure your PEEP's and registers are compliant today by contacting FSCS.